

Memorandum of Understanding and Video/Picture Policy

We have established the policies of Immaculate Conception School after much thought and study. The School Board and the pastor have approved them before being placed in the Student Handbook. By enrolling a child in Immaculate Conception School, a parent/guardian signifies that he/she will accept the policies that are in place.

It is inevitable in any school that there will be occasions when misunderstandings and disagreements will occur between teachers and parents. It is very important that we handle these matters in a thoughtful, professional manner.

Conflict is never in the best interest of a child. Students ideally grow in self-discipline and show by their behavior the Christian teaching that begin in the home and are reinforced by the school. Parents/guardians and teachers alike should, by their actions, set examples for children to follow.

It is the teachers' responsibility to carry out the stated policies of the school as set forth in the Student Handbook, and the written policies of each grade level. It is the parents' responsibility to be aware of these policies and to encourage their child to follow them. It is the students' responsibility, with guidance from parents and teachers to know and follow the policies.

By registering your child at Immaculate Conception School, we, the parent(s)/guardian, signify that we have received a copy of and have read the school's Student Handbook. We affirm our willingness to abide by the rules and policies set forth therein.

Signature of Student

Date

Signature of Parent/Guardian

Date

From time to time, students at Immaculate Conception School are photographed or videoed. Typically, this is done for the following reasons:

- Promotional opportunities within the church and school. For example: a church video used to promote campaigns or a promotional bulletin board at Immaculate Conception Parish.
- Promotional opportunities outside the church. For example: newspaper articles about the school, online articles about the school and the ICS website/Facebook.
- In church or school publications. For example: ICC weekly bulletin, the annual school yearbook, and classroom projects and usage but are not limited to these examples.

We feel that actively promoting our school will help us to inform our church community as to activities within the school and that we may also attract more students and families to our program.

To allow all parents' wishes to be considered, please complete the information below. Please return this form as soon as possible. **A response is required from all parents.** Thank you for your cooperation.

_____ Yes, photographs and video of my child can be taken and used as described above.

_____ No, photographs and video of my child can be taken or used as described above.

Signature of Parent/Guardian

Date